

# Reigate and Banstead Borough Council Audit Committee Work Programme



Published: 13/07/2023

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
<b>6 September 2023</b>								
<i>Luke Harvey, Project &amp; Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance	<b>Risk management - Q1 2023/24</b>  Risk management update for Quarter 1 of the 2023/24 financial year		14 Sep 2023		Part exempt	
<i>Tom Borer, Policy Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>Internal audit - 2022/23 annual report and opinion</b>  To note the annual internal audit report and opinion.				Open	
<i>Tom Borer, Policy Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>Internal audit - Quarter 1 2023/24 progress report</b>  To receive the Q1 2023/24 internal audit progress report.				Open	

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<b>6 December 2023</b>								
<i>Luke Harvey, Project &amp; Performance Team Leader,</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance	<b>Risk management - Q2 2023/24</b>  Risk management update for Quarter 2 of the 2023/24 financial year.		14 Dec 2023		Part exempt	
<i>Tom Borer, Policy Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>Internal audit - Quarter 2 2023/24 progress report</b>  To receive the Q2 2023/24 internal audit progress report.				Open	
<i>Alex Vine, Democratic and Electoral Services Manager</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance	<b>Update of the Code of Corporate Governance</b>  To adopt the updated Code of Corporate Governance.				Open	
<b>13 March 2024</b>								
<i>Luke Harvey, Project &amp; Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance	<b>Risk management - Q3 2023/24</b>  Risk management update for Quarter 3 of the 2023/24 financial year.		21 Mar 2024		Open	
<i>Tom Borer, Policy Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance	Chief Finance Officer	<b>Internal audit - Quarter 3 2023/24 progress report</b>  To receive the Q3 2023/24 internal audit progress report.				Part exempt	

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	and Organisation							
<i>Tom Borer, Policy Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>Internal audit plan and charter - 2024/25</b>  To receive the internal audit plan and Charter for 2023/24.				Open	
<i>Liane Dell, Democratic Services Officer</i>	Portfolio Holder for Corporate Policy and Resources	Strategic Head of Legal and Governance	<b>Audit Committee Annual Report 2023/24 and Forward Work Programme 2024/25</b>  To consider the Audit Committee's Annual Report and forward work programme for 2024/25.				Open	
<b>Meeting date TBC for 2020/21 reports</b>								
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>Final Annual Governance Statement 2020/21</b>  To consider the Final Annual Governance Statement 2020/21				Open	
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>External Auditor Report (ISA 260) 2020/21</b>  To consider the external auditor's conclusions and any significant issues arising from the audit of the Statement of				Open	

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			Accounts 2020/21.					
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>Statement of Accounts 2020/21</b>  To consider the Audited Statement of Accounts 2020/21.				Open	
<b>Meeting Date TBC for 2021/22 reports</b>								
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>Final Annual Governance Statement 2021/22</b>  To consider the Final Annual Governance Statement 2021/22.				Open	
<i>Pat Main, Chief Finance Officer,</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>External Auditor Report (ISA 260) 2021/22</b>  To consider the external auditor's conclusions and any significant issues arising from the audit of the Statement of Accounts 2021/22.				Open	
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>Statement of Accounts 2021/22</b>  To consider the audited Statement of Accounts 2021/22				Open	

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<b>Meeting Date TBC for 2022/23 reports</b>								
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>Final Annual Governance Statement 2022/23</b>  To consider the Final Annual Governance Statement 2022/23.				Open	
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>External Auditor Report (ISA 260) 2022/23</b>  To consider the external auditor's conclusions and any significant issues arising from the audit of the Statement of Accounts 2022/23.				Open	
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>Audited Statement of Accounts 2022/23</b>  To consider the Audited Statement of Accounts 2022/23.				Open	

**Contact:** Democratic Services **Email:** [democratic@reigate-banstead.gov.uk](mailto:democratic@reigate-banstead.gov.uk) **Telephone:** 01737 276812  
 Address: Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH